Admission of Undergraduate Students

APPLICATION FOR INCOMING FRESHMEN IN SAINT LOUIS UNIVERSITY FOR AY 2018 - 2019 IS STILL ON-GOING IN THE DIFFERENT SCHOOLS/COURSES SUBJECT TO THE AVAILABILITY OF SLOTS AND IMMEDIATE SUBMISSION OF THE REQUIREMENTS.

For inquiries, please call or e-mail the staff-in-charge of admission of the School of the course you intend to pursue. For the complete listing of e-mails addresses, please refer to the e-brochure.

**ADMISSION PROCEDURES FOR**

**FRESHMEN COLLEGE STUDENTS FOR AY 2018-2019**

**I. QUALIFICATIONS**

1. Currently enrolled Grade 12 Senior High School student of AY 2017-2018;

2. Enrolled in appropriate Academic Track and Strand as required by the course applying for in SLU;

3. Who is of good moral character and has not violated the rules and regulations of his/her school.

4. **For Foreign Students:**

a. Subject to the payment of package Pre-admission Processing Fee of **PHP 1,745.00**covering the SLU English Proficiency Test (EPT), Personality Test and Interview.  Those from Non-English Speaking countries must first take and pass the EPT prior to their admission in SLU;

b. They shall also submit during the enrolment their:

i. Valid Student Visa or Special Permit; and,

ii. Bureau of Immigration Special Study permit (SSP) for 18 years old and below

iii. Alien Certificate of Registration (ACR I-CARD)

iv. Original Transcript of Records

For Foreign students and students with Foreign Credentials, Official transcript of Records must be translated in English and authenticated by the Philippine Foreign Service Post in the student’s country of origin or legal residence, with the Embassy’s official stationary, diplomatic red ribbon, and dry seal.

v. Birth Certificate (Official/ Authenticated copy)

vi. English Proficiency Examination, Interview, Personality Test

vii. National Bureau of Investigation (NBI) clearance, if student stayed in the Philippines for 6 months/more prior to admission

viii. Affidavit of Support

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**II. PROCEDURES & REQUIREMENTS**

**STEP 1. ON-LINE APPLICATION**.

Online application for admission to SLU must be accomplished here: <http://i2.slu.edu.ph/islu/freshmenapplication/>

**STEP 2. DOWNLOAD THE RECOMMENDATION AND DATA PRIVACY RELEASE FORMS**.

After completing the online application, all applicants must download the Principal’s Recommendation and Data Privacy Release Forms.  The applicant must accomplish the Data Privacy Release Form which will be submitted together with the Principal’s Recommendation Form.  The Principal’s Recommendation Form must be accomplished by the Principal in a sealed envelope.

Principal's Recommendation Form: <https://goo.gl/hZLv72>

Data Privacy Release Form:  <https://goo.gl/J5dmdZ>

**STEP 3**. **SUBMIT THE COMPLETED FORMS.**

It is the responsibility of the applicant to send the sealed envelope via Registered Mail, LBC, or be hand carried to SLU.  The addressee in the envelope must be the Dean of the School applying for in SLU.  For a complete list of the course and appropriate school applying for in SLU, please refer to the SLU Website or brochures.  For proper identification, each applicant must write his/hername on the upper left corner of the envelope.

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| **School** | **Dean** |
| School of Accountancy & Business Management | Dr. Reynaldo S. Bautista |
| School of Engineering & Architecture | Dr. Cynthia L. Posadas |
| School of Computing & Information Sciences | Dr. Cecilia A. Mercado |
| School of Natural Sciences | Mrs. Ann P. Opina |
| School of Nursing | Dr. Mary Grace C. Lacanaria |
| School of Teacher Education and Liberal Arts | Dr. Felina P. Espique |

**STEP 4. WAIT FOR APPLICATION AND ENROLLMENT DECISION**.

The list of the qualified applicants together with the pre-determined enrollment date will be released on March 16, 2018.  The results will be emailed to the applicants together with the requirements for enrollment and other pertinent information relative to theiradmission in SLU. The same list will also be posted in Saint Louis University and in the website of the university.  Applicants are advised to get in touch with the Admissions Office and Committee if no decision is received by March 2018.

## [**Programs Offered and Strand/Track Alignment for AY 2018 - 2019 here**](https://scontent.fmnl9-1.fna.fbcdn.net/v/t31.0-8/26172224_402575436840040_3233460251376880135_o.jpg?oh=ca77eddbeb28b746bb4f555481da0cec&oe=5AECE320)

**III. REQUIREMENTS FOR ENROLLMENT**

1. The University will be conducting its Freshmen Enrollment Festival on April 16-21, 2018 at the Prince Bernhard Gymnasium. However, beyond the said dates, enrollment for accepted applicants will still be processed at the respective Dean’s Office of the course applying for in SLU subject to the availability of slots.

2. Enrollment Requirements:

a. Original Form 138 (Grade 12 Report Card), marked “Eligible for Admission to College”;

b. Birth Certificate (Photocopy shall be submitted; however, Official Copy with the Civil Registrar’s original signature or issued by the Philippine Statistics Authority (PSA) shall be brought along for verification);

c. Certificate of Good Moral Character issued upon the release of your Form138;

d. Duly Accomplished ACKNOWLEDGMENT slip to the Memo re: Parents’ Notification on Random Drug Testing of Tertiary Students.

e. Six (6) identical copies of your recent 2”x 2” ID pictures WITH Name Tag (Close-up front facial picture before a WHITE background; eyes, face, and hair not covered); and,

f. Photocopy of at least one (1) government-issued ID with photo of Parents with the original signature affixed beside the photocopied signature being authenticated.

**Note:** BSN enrollees shall also be subject to the Guidelines for Admission and Retention in the School of Nursing Effective First Semester AY 2018-2019.

3. Special Requirements for Foreign Students:

a. Submit Alien Certificate of Registration;

b. Submit Valid Student Visa or Special Study Permit; and

c. Submit Photocopy of Passport Bio Page and of latest Admission with valid Authorized Stay.

4. For other related admission concerns, please consult the Admissions Staff per School of the course you are applying or enrolling in.  Please refer to the list of the appropriate e-mail address/es.